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**Friends of the
Yahara River**



FRIENDS OF THE YAHARA RIVER HEADWATERS, INC.

March 7, 2016 Regular Board Meeting Minutes

DeForest Public Service Building Conference Room

1. Vicky called the Board of Directors Meeting to order at 5:32 PM.
2. Vicky Porter, Shaun Shirley, Joleen Stinson, Doug Porter and Jim Simpson were present. Franco Milani came around 6:30 PM. Sherri Milani was absent.
3. Susan Sanford, the Strategic Engagement Coordinator for Dane County Office of Lakes and Watersheds appeared before the board to discuss her role is assisting local water resource groups. She facilitates connections between groups. Their Take a Stake website can be used to promote our volunteer events. Susan is now connecting volunteer groups to UW classes to provide more "skilled" assistance; ex: website updating, building financial plans, etc. Susan also discussed the quarterly watershed network gatherings and workshops; ex: fundraising techniques. She then asked for our specific needs and Doug explained that we may want phosphorus testing funding in the future.
4. David Paulson, FYRH Water Quality Monitoring Coordinator, also made an appearance to give a water monitoring report. It is our 6th season monitoring 12 sites with 7 monitors. Each site is monitored 7 months out of the year. Each site has a continuous temperature gage. He reviewed each pieces of equipment and what it specifically monitors. His responsibility as coordinator is to schedule dates for each monitor each month because everyone share the same equipment. He also noted that he donates small maintenance items each year, like batteries. The board thanked him for his efforts and noted that we're hosting a breakfast celebration for all monitors on April 9 at Norske Nook. Jim is a monitor and will bring the FYRH checkbook to pay for the breakfast that day (previously approved to not exceed \$150.)
5. Doug made a motion to approve the January 11, 2016 board meeting minutes as presented. Jim seconded, motion passed unanimously.
6. Jim received the past treasurer's information from Kay but has yet to prepare a report. He suggested a full report detailing expenses and revenues for all of 2015 to cover the transitions from Alecia to Barry to Kay. Joleen made a motion that lieu of approving reports from October – December 2015 (still in queue because account balance listed on treasurer's reports is the actual balance, not the accrual of all expenses and revenue listed for that month) that the board direct Jim to complete a detailed report for all of 2015 (per his suggestion) to be presented at the next meeting for approval and to email it for board review as soon as it complete. He shall also prepare a similar report from January 2016-next meeting. Vicky seconded, motion passed unanimously. Doug made a motion to authorize Jim to pre-pay the storage locker fee for up to 3 months in advance and to check if automatic payment was an option or if we could rent the locker for a reduced fee with a longer term and report back to the group. Joleen seconded, motion passed unanimously.
7. Old Business
 - a. Asset list – Jim presented the asset list. There were several items highlighted that needed more details, most were figured out at the meeting and Jim will email a revised list. The last item still in question is a Swiffer 3000-13 continuous water flow meter. Jim will dig through past meeting minutes to see where it ended up. Everyone thanked Jim for his effort. It is noted that 7 of the original 9 transparency tubes were donated to the high school, as were old waders. We also purchased their original water monitoring HACH DO testing kits.

Our mission is to enhance and protect the quality of the YAHARA RIVER HEADWATERS while educating the community and providing sustainable recreational opportunities.

8. New Business
 - a. Membership renewal appeal – Joleen stated that it is time to start prepping for the annual appeal. Last year it was mailed in early May (membership year runs from June-June) and advertised our annual meeting. Joleen requested help. Franco volunteered to lead the effort and suggested that we email the appeal to Barry's giant email list (2,000) that he created for the spring thaw. Vicky will check the FYRH computer for that email list and will share it with the whole group. Franco and Vicky will look in to Constant Contact to manage that email list and send the letter. Joleen suggested that we use the newsletter program that the Village already subscribes to and will check on email number limits. Jim also reminded the group that he volunteered at the last working meeting to walk around his neighborhood with streambank restoration plans and membership forms this spring.
 - b. Annual meeting plans – There was consensus among the group to hold the annual meeting at the DeForest Public Service Building and ask Cardno to be the guest speaker to discuss the streambank restoration plans (should we receive the stormwater improvement grant.)
9. Any other business allowed by law
 - a. Shaun requested that Joleen let him know when the Village plans to stock Sunfish Pond.
 - b. Fishing clinics are scheduled for May 14 and June 18. Shaun asked for volunteers.
 - c. Doug still plans to speak at the Yahara Fishing Club's meeting on April 13.
 - d. Shaun purchased racks to hold waders in our storage locker for \$50. Consensus was to reimburse Shaun.
10. The meeting was adjourned at 7:40 PM.

Next Working Meeting:
April 15, 2015 7:30 AM
DeForest Public Service Building

Next Regular Meeting:
June 6, 2015 5:30 PM
DeForest Public Service Building

Distributed to FYRH Board of Directors by e-mail March 8, 2016.